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RWSA BOARD OF DIRECTORS
Minutes of Regular Meeting
March 28, 2023

A regular meeting of the Rivanna Water and Sewer Authority (RWSA) Board of Directors was held on Tuesday, March 28, 2023 at 2:47 p.m. via Zoom.

Board Members Present: Mike Gaffney, Michael Rogers, Brian Pinkston, Ann Mallek, Lauren Hildebrand, Jeff Richardson, and Gary O'Connell.

Board Members Absent: None.

Rivanna Staff Present: Bill Mawyer, Lonnie Wood, Jennifer Whitaker, David Tungate, Deborah Anama, Betsy Nemeth, Jacob Woodson, Jeff Southworth.

Attorney(s) Present: Carrie Stanton.

1. *CALL TO ORDER*

Mr. Gaffney convened the March 28, 2023 regular meeting of the Board of Directors of the Rivanna Water and Sewer Authority at 2:47 p.m.

2. *STATEMENT FROM THE CHAIR*

Mr. Gaffney read the following statement aloud:

"This is Mike Gaffney, Chair of the Rivanna Water and Sewer Authority. I would like to call the March 28, 2023 meeting of the Board of Directors to order.

"This virtual meeting today is being held pursuant to and in compliance with Virginia Code § 2.2-3708.3.

"The opportunities for the public to access and participate in the electronic meeting were posted on the Rivanna Authority's website. Participation will include the opportunity to comment on those matters not listed for public hearing on the agenda.

"All Board members are participating electronically. All Board members will identify themselves and state their physical location via electronic means during the roll call which we will hold next."

Mr. Gaffney called the roll.

Ms. Hildebrand stated she was located at 305 Fourth Street NW, Charlottesville.

Ms. Mallek stated she was located at 4826 Advance Mills Road, Earlysville.

Mr. O'Connell stated he was located at the ACSA Offices, 168 Spotnap Road.

Mr. Pinkston stated he was located at 575 Alderman Road, Charlottesville.

Mr. Richardson stated he was located at the County Office Building, 401 McIntire Road, Charlottesville.

Mr. Rogers stated he was located at City Hall, 605 East Main Street, Charlottesville.

Mr. Gaffney stated he was located at 3180 Dundee Road, Earlysville.

3. *AGENDA APPROVAL*

There were no comments on or questions for the agenda.

Mr. Pinkston moved to approve the agenda. Ms. Mallek seconded the motion, which carried unanimously (7-0).

4. *MINUTES OF PREVIOUS BOARD MEETING*

a. Minutes of Regular Board Meeting on February 28, 2023

There were no comments on or questions regarding the minutes for the meeting held on February 28, 2023.

Ms. Mallek moved the Board to approve the minutes from the meeting held on February 28, 2023. Mr. O'Connell seconded the motion, which passed unanimously (7-0).

5. *RECOGNITIONS*

There were none.

6. *EXECUTIVE DIRECTOR'S REPORT*

Mr. Mawyer recognized that two staff members had improved their credentials. He stated Mr. Seth Morris passed the state exam and was now a Class II water operator. He stated that Mr. Keith Covington had achieved his Class I water operator license.

He stated that they continued to work on the planning and infrastructure for water and sewer. He stated that renovation of the Observatory WTP continued and they projected the project would be completed the following month. Mr. Mawyer stated that the South Rivanna and North Rivanna WTPs carried the full urban water system while the Observatory WTP was out of service.

He stated that there had been productive meetings with UVA and the UVA Foundation about the major piping projects. He stated that Mr. Gaffney had also met with the UVA Foundation to discuss the schedule and commitments to keep the projects moving forward. He stated that there were two sections where they required easements from the UVA Foundation, and there was one section where they required easements from UVA. Mr. Mawyer stated that they received 30% design drawings for the Central Waterline project. He stated that they were moving forward with 60% design completion for the waterline project.

Mr. Mawyer stated that it was Fix-A-Leak Month, and they partnered with the City and ACSA to host events, such as a scavenger hunt and 5-K family run. He mentioned that former supervisor Ken Boyd died, and he had served on the RWSA Board for about six years.

Mr. Pinkston clarified that the central waterline had completed 60% design.

Mr. Mawyer stated that they were moving from 30% design to 60%.

Mr. Pinkston asked if they had an estimate for when construction would start.

Mr. Mawyer stated that there was a summary table in Item 8c of the ongoing projects report.

Mr. Gaffney noted that the bid advertise date was December 2023.

Mr. Mawyer stated that construction would likely begin three to four months after the bid.

Mr. Richardson asked how long ago the Birdwood section of the pipe was completed.

Mr. Mawyer stated that it was completed in 2018 and 2019.

Mr. Richardson noted that there was a request for assistance and synchronization for another project.

Mr. Mawyer stated that the UVA Foundation was planning to remodel the golf course at the time. He stated that we wanted to install the pipe in the ground before the Foundation did its major remodeling.

Mr. Richardson asked how many private easements the Authority had negotiated.

Mr. Mawyer stated that they had acquired 1 easement from UVAF, with 2 easements pending, and they wanted to purchase over an acre to build the pump station. He stated that they acquired an easement from Sugar Day Farm and one for a betterment project at Victorian Heights. He stated that much of the project was in the public right-of-way of Woodburn Road, Rio Road, and Lambs Road. He noted that they acquired an easement from the Albemarle School Board to build the pipe behind Journey Middle School. He stated that they acquired an easement from the new Regents School located on Reservoir Road. He stated that the City donated easements near Ragged Mountain Reservoir. He stated that in total, there were 19 easements required on 31 parcels including 14 private property owners and 5 public property owners, (UVA, UVAF, DoF, ACPS, City).

Mr. Richardson stated that they hoped to conclude the project in the near future.

Mr. Mawyer stated that they planned to complete the project by June 2023. He stated that they had a good understanding with the UVA Foundation about the location of the easement.

Mr. Gaffney stated that the UVA Foundation negotiations had to be reviewed by the University

Office of the Architect to ensure it fit within their 200-year plan. He stated that adjustments had to go through the entire process again. He stated that the Foundation members were onboard with the project.

7. *ITEMS FROM THE PUBLIC*

For matters not listed on the agenda for public hearing

Mr. Gaffney opened Items from the Public.

Mr. James Bennett, 6430 Sugar Hollow Road, stated that he was speaking on behalf of the Moormans Scenic River Advisory Board, a VDCR board formed in 2022 of volunteer individuals approved to serve based on their interest in the health of the scenic Moormans River. He stated that on February 1, they met by teleconference with Andrea Bowles and Jennifer Whitaker of RWSA to express concerns about the Moormans River.

Mr. Bennett stated that the Community Water Supply Plan was developed in 2006 and signed by RWSA and other parties in 2008. He stated that the plan created resilience while meeting water supply needs and introduced advances in water supply protection. He stated that the biodiversity goals acknowledged in the plan had been formalized by the County. He stated that several surrounding stated had referred to the plan as exemplary, and several of the goals of the plan had been completed or were in progress.

Mr. Bennett stated that the scientific analyses of hydrology and ecology of rivers had advanced significantly, and it led them to conclude that RWSA needed to integrate the goals further with the County's biodiversity plan. He requested that all formulas that estimated water inflows to the Sugar Hollow Reservoir be replaced by those that used modern technology to directly measure the inflow rates. He stated that the use of minimum instream flow (MIF) as a metric of river flow was out of date and had been replaced by ecological or environmental flow as a more meaningful metric.

Mr. Bennett requested that the ecological flow for the Moormans River be analyzed by an ecological hydrologist. He stated that the effects of reduced flows on summertime temperature variations and alkalinity of the river must be considered. He stated that "decommission in place" of the Sugar Hollow to Ragged Mountain needed more definition. He stated that a plan to preserve water volume in the Ragged Mountain Reservoir through water conservation measures should be developed before initiating flow limitations on the Moormans River.

8. *RESPONSES TO PUBLIC COMMENTS*

Mr. Mawyer stated that there was a permit from DEQ which established how they operated the Sugar Hollow Reservoir. He stated that they met with the Moormans Scenic River Advisory Board (MSRAB) in February, and they received a list of comments and thoughts from the board. He stated that they were preparing a response to elaborate on the facts and requirements of the permit.

Mr. Mawyer stated that they offered to meet with the MSRAB board along with Ms. Mallek. He noted that Dr. Liz Palmer was interested in meeting. He stated that they applied for a new urban

withdrawal permit in May 2021. He stated that the permit was originally issued in 2008, and it expired in 2023. He stated that DEQ had reviewed the permit and given the Authority permission to continue to operate until completion of the initial review. He stated that there would be a public meeting on the draft permit.

Mr. Mawyer noted that the MSRAB had concerns that water should be released into the Moormans River continuously. He stated that they had installed an automated valve, so they were able to release water every day from the Sugar Hollow Reservoir. He stated that they were required to release when the reservoir was not overflowing because the overflow constituted an acceptable release. He stated that they calculated how much to release based on a hydrological formula which used another watershed as a basis and gauges below the dam.

Ms. Mallek asked about the potential of installing gauges at the water intake rather than at the bottom of the dams. She stated that they were making progress.

Mr. Mawyer stated that the item would be brought before the Board the following month for presentation.

Mr. O'Connell clarified that the flow release had changed and was flowing daily.

Mr. Mawyer stated that if the dam was overflowing, there was a release to the river, and if the reservoir was not overflowing, they had to calculate from the day before how much water flowed into the reservoir. He stated that they released either 100% of the inflow or some minimum set forth in the permit. He stated that the calculation was based on how much water was in the Ragged Mountain Reservoir.

Ms. Mallek clarified that the water was released from a pipe at the bottom of the dam.

Mr. Mawyer stated that was correct.

9. *CONSENT AGENDA*

a. *Staff Report on Finance*

b. *Staff Report on Operations*

c. *Staff Report on Ongoing Projects*

d. *Staff Report on Wholesale Metering*

e. *Approval of Engineering Services – Moores Creek AWRRF Structural and Concrete Rehabilitation – Hazen and Sawyer Engineering*

Mr. O'Connell asked for clarification about the total estimated cost for Item E.

Mr. Mawyer stated that the project totaled $13.5M. He stated that they aggregated several smaller projects into the one project.

Mr. Gaffney noted that engineering service contracts typically had a 10% limit for amendments, but the request was for 25%. He asked for clarification.

Mr. Mawyer stated that this was a request for authorization to amend the contract up to 25% as permitted in the Purchasing Manual for contracts exceeding $200,000 if within the approved CIP project budget.

Mr. Rogers moved to approve the Consent Agenda. Ms. Mallek seconded the motion, which passed unanimously (7-0).

10. *OTHER BUSINESS*

a. *Presentation and Approval: Introduction of FY 2023-2024 Budget and Approval of the Resolution to Adopt the Preliminary Rate Schedule*
Bill Mawyer, Executive Director

Mr. Mawyer stated that if approved, the proposed budget and rate schedule would be advertised to the public, and a public hearing would be held in May. He stated that the purpose of the presentation was as an introduction. He stated that optimization and resiliency, workforce development, communication and collaboration, planning and infrastructure, and environmental stewardship were part of the strategic plan and offered guidance for the Authority's programs.

Mr. Mawyer stated that the focus of the budget was to address the objectives of the 2024 – 2028 CIP, establish a framework to achieve the strategic plan priorities, support the workforce during a period of inflation, and to translate the objectives and priorities into reasonable charges to the ACSA and City. He stated that the objectives of the CIP included improving the water supply capacity by completing the South Fork Rivanna to Ragged Mountain pipeline by 2030. He stated that other goals included improving the water treatment system by providing additional granular activated carbon treatment at the Crozet and Red Hill WTPs, leveraging partnerships with the City, UVA, and VDOT on drinking water pipe projects on Emmet Street, and improving drinking water capacity and reliability in the Route 29 North area.

Mr. Mawyer stated that the proposed budget totaled $47.7M, a $5.8M increase, or 13.9%. He stated that the majority of the increase was due to the debt service, which totaled $23.3M, an 18% increase. He stated that operations had a budget of $24.4M, a $2.2M increase, or 10%. He stated that they estimated the City allocation to be $17.8M, a $1.5M increase, or 9.3%. He stated the ACSA allocation would be $27M, a $3.2M increase, or 13.4%.

Mr. Mawyer stated that the budget had steadily increased year over year. He stated that the largest component of the budget was debt service, totaling 49% of the Authority's expenses. He stated that workforce represented 24% of the budget, operations and maintenance represented 16%, and general services represented 11%. He stated that chemical and workforce expenditures equated to 59% of the total operating budget. He stated that information technology was a growing component of the budget. He stated that the SCADA system had to be maintained and upgraded. He stated that they transported biosolids to Waverly, Virginia, to be disposed of in a compost facility, and the cost was $750K. He stated that odor control system used chemicals to

reduce wastewater odor, and the cost was about $400K.

Mr. Mawyer stated that the cost drivers for next year were, of the $5.8M increase, debt service at 62% or almost $3.6M, workforce at 19% or $1.1M, chemicals were 11% or $680,000, and information technology was 8% or $453,000. He stated that they worked within the strategic plan priorities to try to optimize. He stated that they had come up with a number of programs where they had optimized and expected to save $187,000 in the coming year from improved metering of chemicals usage to in-house Covid-19 testing, which allowed for results to be available within 30 minutes.

Mr. Mawyer stated that Mr. David Tungate and his Operations staff had optimized their usage of chemicals and injection of the chemicals into the wastewater stream at an optimum quantity. He stated that they had a need-based system technology and new equipment that allowed for the right amount of chemical to be injected at the right time, which saved on costs for those chemicals. He stated that they were not advertising their Board meeting in the newspaper each month, but advertised it at the beginning of the year, unless they had a public hearing. He stated that one public hearing was scheduled in May, but no others were scheduled to be advertised.

Mr. Mawyer stated that major achievements in FY2023 were the completion of the strategic plan, completion of major renovations of the South Rivanna and Observatory treatment plants, increase in the number of water and wastewater operator's licenses as Class I and Class II by 24% over the last year, and in their water group, 24 of the 25 had a Class I or Class II license, or 96%. He stated that there had been discussion regionally and nationally about how difficult it was to hire Class I operators, so they were trained in-house.

Mr. Mawyer stated that Mr. Tungate and his managers had helped to hold training classes with staff about the topics on the licensing exams. They hired a practiced expert with a Class I license to provide a test review on what topics would be on the test, and it was paying off. He stated that of their 14 Class I operators, 1 was required to be on site 24 hours a day at the South Rivanna and Observatory Treatment Plants, so the value of this license was very high.

Mr. Mawyer stated that they had reduced staff turnover from 15% in FY2022 to 5% in FY2023. He stated that they were now ready to implement a new human resources information system to allow online management of payroll, annual and sick leave, and training. He stated that they had created a lease and sale procedure for the Buck Mountain properties, and the sale was completed for the Elliot House for $136,500. He stated that the Rivanna Authorities had reduced safety accidents by 82% over the last three years. He stated that they had produced over 3.5 billion gallons (BG) of high-quality drinking water and processed over 3.5 BG of wastewater.

Mr. Mawyer stated that in FY2024, there would be construction projects occurring including the Airport Road Water Pump Station, the Moores Creek 5kv Electrical Upgrade, the South Rivanna River Crossing, the Ragged Mountain Reservoir to Observatory Water Treatment Plant Pipeline and Pump Station, the Central Water Line, the Red Hill Water Treatment Plant upgrades and GAC, the Scottsville Wastewater Plant emergency power generator, and the Moores Creek Administration Building renovation and addition. He stated that they were continuing design with the Rivanna to Ragged pipeline, the Beaver Creek dam, pump station, and piping, and the

Crozet Water Treatment Plant GAC systems.

Mr. Mawyer stated that part of the reason there were different shared allocations of the costs of projects was because of the agreements between the ACSA and the City. He stated that some projects were funded 100% by the ACSA, some were funded 52% ACSA and 48% City, and some were funded 80% ACSA and 20% City. He stated that they also were proposing to create a new administration and communications division to help with HR priorities and strategic plan initiatives. He indicated on the slide the large 24-inch valves and pumps for the Airport Road Water Pump Station.

Mr. Mawyer stated that the network for water and wastewater chemicals was expansive, reaching up and down the east coast, to Illinois, and to Wyoming. He stated that timing and quantity of these chemicals was essential for their water treatment plants. He stated that assessment of workforce compensation for FY2024 was based in part on achieving the Strategic Plan goal of keeping turnover below 10%.

Mr. Mawyer stated that for FY18-FY22, the average staff turnover was 15% for RWSA, but this year from July of 2022 to February of 2023, they had reduced it to 5%, which they attributed to the 10% cost of living increase and merit increase approved by the Board in CY2023. He stated that they had maintained no increase in health insurance premiums for employees for a number of years.

Mr. Mawyer stated that inflation since the last cost of living increase had risen 6.9% from February 2022 to February 2023, and may be higher by July of 2023 when the increase would be effective. He stated that they looked locally for market survey of other water and sewer utilities, and from the results from 10 utilities, the increases proposed to their respective boards ranged from 4% to 10% with an average of about 7.4%.

Mr. Mawyer stated that the consumer price index 12 month rolling average was 6%. He stated that local proposals included from the County a 4% increase plus compensation study results, and the City had a 6% increase plus compensation study results. He stated nationally, the increase in Social Security Administration was 8.7% for its retirees in CY2023.

Mr. Mawyer stated that proposed was a 6% cost of living increase plus a 2% merit for the water and sewer staff effective July 1, which was equivalent to $601,000. He stated that they estimated increases in benefit costs were $274,000. He stated that they were proposing a new division for administration and communications, and four additional positions that included a director, a financial manager, an IT technician for cybersecurity, and an engineering inspector supervisor. He stated that to help balance the budget and save expenses in FY24, the last three positions would be filled during the second quarter of FY24.

Mr. Mawyer noted that there was a 0.4 water operator position that was eliminated so the net increase was 3.6 additional positions. He stated that there was a proposed 10% shift in the pay scale and additional funds would be only applied to those who were currently paid below the minimum of their paygrade, which they estimated to be $12,000. He stated that the staff would need to complete about 2,700 hours of safety training next year.

Mr. Mawyer stated that under Operations and Maintenance costs, technology, communications, and equipment maintenance were the main expenses increases. He stated that there was a reduction in professional and other services by $160,000.

Mr. Mawyer showed on the slide the organization chart proposed for next year. He stated that at the far left was the new administration and communications division that was proposed, and the other pink-colored positions on the slide were the assistant manager of the finance group, an IT technician, and the supervisor of engineering inspectors. He stated that the supervisor of engineering inspectors would supervise the four existing inspectors and help with specialty inspections.

Mr. Pinkston asked if some of this cost was shared with Solid Waste.

Mr. Mawyer stated yes. He stated that the organizational chart applied to all water and sewer positions. He stated that while the departments may be housed entirely within water and sewer, Solid Waste was billed for a portion of their time. He stated that they expected the new division to manage the human resource programs, including recruiting, hiring, payroll, and benefits, personnel management and training, leadership development, compensation and classification studies, and the new human resources information system.

Mr. Mawyer stated that the new administration and communications division would also design, implement, and manage their strategic plan initiatives, which included developing a public-facing brand identity in the community, promoting their services to the community through educational outreach and partnerships, increasing recruitment and retention of women and minority candidates in support of the DEI initiative.

Mr. Mawyer continued that they would also be enhancing the webpage and social media sources, creating educational videos and notices to the public to highlight improvements and achievements, support the ACSA and City in their effort to communicate with customers to explain what cost increases provided. He stated that this division would also manage continued enhancement of the safety program.

Mr. Mawyer stated that the four proposed positions were the director of administrations and communications, a finance manager who would supervise staff and become proficient with all finance programs of the RWSA and RSWA, an information technology technician to support systems including cybersecurity, and a supervisory engineering inspector. He stated that the inspector was somewhat self-funded because it kept them from having to hire as many consultant inspectors to monitor projects.

Mr. Mawyer stated that on the slide was a chart of the financial charges estimated to the City and the ACSA over the next five years. He stated that the FY24 Capital Budget was $34.3M, the FY24-FY28 CIP was $326.1M, which would be decreased with $20.5M in grants, and as much as $232M in additional debt was expected. He noted that they charged operating costs based on the urban retail water and wastewater flows that the City and ACSA were reporting to them, which helped them proportion the operating costs.

Mr. Mawyer stated that the results of the FY2022 actual flows showed that a cost of $480,000 should shift from the City to the ACSA, including the terms of the Northern Area Drinking Water Agreement. He stated that this resulted in a 2.9% decrease for the City's charges and a 2% increase in the ACSA charges.

Mr. Mawyer stated that the previous debt service profile showed that around 2031, the debt service will go down and capacity would go up so that they could fund the Rivanna to Ragged Mountain pipeline. He stated that the red line was the FY2024 debt service charges, and the blue bars were the projected increase of debt service over the coming decades as they built their large projects.

Mr. Mawyer stated that in summary, the proposed budget was $47.7M, which was a $5.8M increase or 13.9%, with the major component of the increase being debt service to pay for the CIP. He stated that the charges to the City would increase by approximately 9.3%, and the ACSA charges would increase approximately 13.4%. He stated that the action requested by the Board would allow for authorization to advertise the preliminary rate schedule for a public hearing to be held on May 23, 2023.

Ms. Mallek thanked staff for all the work done with the process to help sell the Elliot House. She stated that she had seen that the grounds had been cleaned up and she thought it would be a wonderful place for a family to live, and she was glad that the County no longer had to deal with it. She asked if the grant for the GAC in Crozet that was just announced would get passed along to the ACSA share.

Mr. Mawyer stated that the Crozet facility was 100% an ACSA expense, so 100% of the grant would be allocated to the ACSA.

Ms. Mallek stated that was great. She asked if a site visit could be made to the Airport Road location where the new pipes were being installed. She asked if the chemicals received from all over the country came to them via truck or a combination of trucks and trains.

Mr. Tungate stated that they traveled by truck.

Ms. Mallek asked if the UV lights that required replacement must be disposed of in a particular fashion. She stated that there had been a shortage of locations available to dispose of LED lights. (These UV lamps are disposed with our vendor during the Household Hazardous Waste event). She stated that she had forwarded a relevant graph about the population increase in Albemarle County that had risen rapidly. She stated that it was no surprise to her that there was a slow and gradual increase in costs over time, because the demand had shot up.

Mr. O'Connell thanked all of the staff for their work on the budget. He stated that there were questions about areas where they could reduce some costs, and some changes occurred during that process to achieve that. He stated that he appreciated the time and effort they spent trying to look at the budget from a customer standpoint. He stated that the wholesale rates for customers was 13.4% and was not necessarily retail rates. He stated that ACSA was finishing the budget

and rates and would publicly present that on April 20, which would be significantly less than that 13.4%.

Mr. Mawyer stated that he appreciated their support and willingness to work with them on the charges. He stated that there was pressure on the rates, but they had an aggressive program to improve treatment, capacity, and to complete the community water supply plan projects.

Mr. Pinkston stated that the budgets for the RWSA and RSWA were impressive in their composition.

Mr. Rogers thanked Mr. Mawyer and commended the 6% cost of living increase and 2% merit increase. He asked, with respect to the 2% merit increase, if there was an established employee evaluation system.

Mr. Mawyer stated yes. He stated that there was a merit evaluation system in which employees are rated 1, 2, or 3 based on their performance evaluation, and their merit increase was based on that rating. He stated that when they approved a 2% pool, they took 2% of the salary dollars and put them in a pool, then allocated the funds associated with the merit scores.

Mr. Rogers asked if those increases were rolled into the pay plan.

Mr. Mawyer stated yes. He stated that there were not steps, but grades, and there were currently 23 pay grades. He stated that they would discuss in May about expanding to 27, but there was a minimum and maximum of each pay grade. He stated that the 2% and the 6% would be within the established pay grade, but they were going to propose all of the pay grades be shifted 10% so the minimum and the maximum would increase by that amount, but no money would be given to any employees who were above the minimum. He stated that very few staff would be below the minimum, with an estimated cost of $12,000.

Ms. Hildebrand thanked the Rivanna staff for their work on the budget and their answering difficult questions. She stated that the City set their rates that incorporated these rates, which the City would see in June.

Mr. Gaffney stated that it was great to see the City, County, Service Authority, and RWSA, working together to bring the community resources. He thanked everyone for their commitment.

Mr. Pinkston moved to approve the resolution to adopt the preliminary rate schedule including authorization to advertise the preliminary rate schedule for a public hearing to be held during the regular meeting of the Board of Directors on May 23, 2023. Ms. Mallek seconded the motion, which passed unanimously (7-0).

10. OTHER ITEMS FROM BOARD/STAFF NOT ON THE AGENDA

There were no items.

11. CLOSED MEETING

There was no reason for a closed meeting.

12. ADJOURNMENT

At 3:58 p.m., Mr. Pinkston moved to adjourn the meeting of the Rivanna Water and Sewer Authority. Mr. O'Connell seconded the motion, which passed unanimously (7-0).

Respectfully submitted,

Mr. Jeff Richardson
Secretary - Treasurer

RIVANNA WATER & SEWER AUTHORITY
SEAL
VIRGINIA